

Ideas **MEL**ting pot for **TIC** and Health science for Citizens in small communities (MELTIC)

Deliverable D1.1:
Data Management Plan (M3)

May, 2020

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1. Version control

Work package nº:	1	Work package title:	Project Management and Data Management Plan
Deliverable nº:	D1.1	Deliverable title:	MELTIC Data Management Plan
Version nº:	1	Date:	28/05/2020
File name:	D1.1 DMP M3.pdf		
Required changes?	Yes / No	Changes required:	
Date of acceptance by ORION:			

2. Summary

2.1. General Objective of MELTIC

The aim of the project is to make research activities in ICT in Health and Biomedicine more open, transparent, and accessible in order to increase its research and societal impact and contribute thereby to improve the quality of life of European citizens in small communities.

To support innovative and exciting initiatives to bring together different stakeholder groups to co-create research in ICT in Health and Biomedicine.

To co-produce suitable ideas for research in topics such as self-learning, false information discrimination and addiction prevention (ludopathy to games and gambling). The leading issue is how to use smart technologies to transform public spaces in small communities into people-friendly humane environments

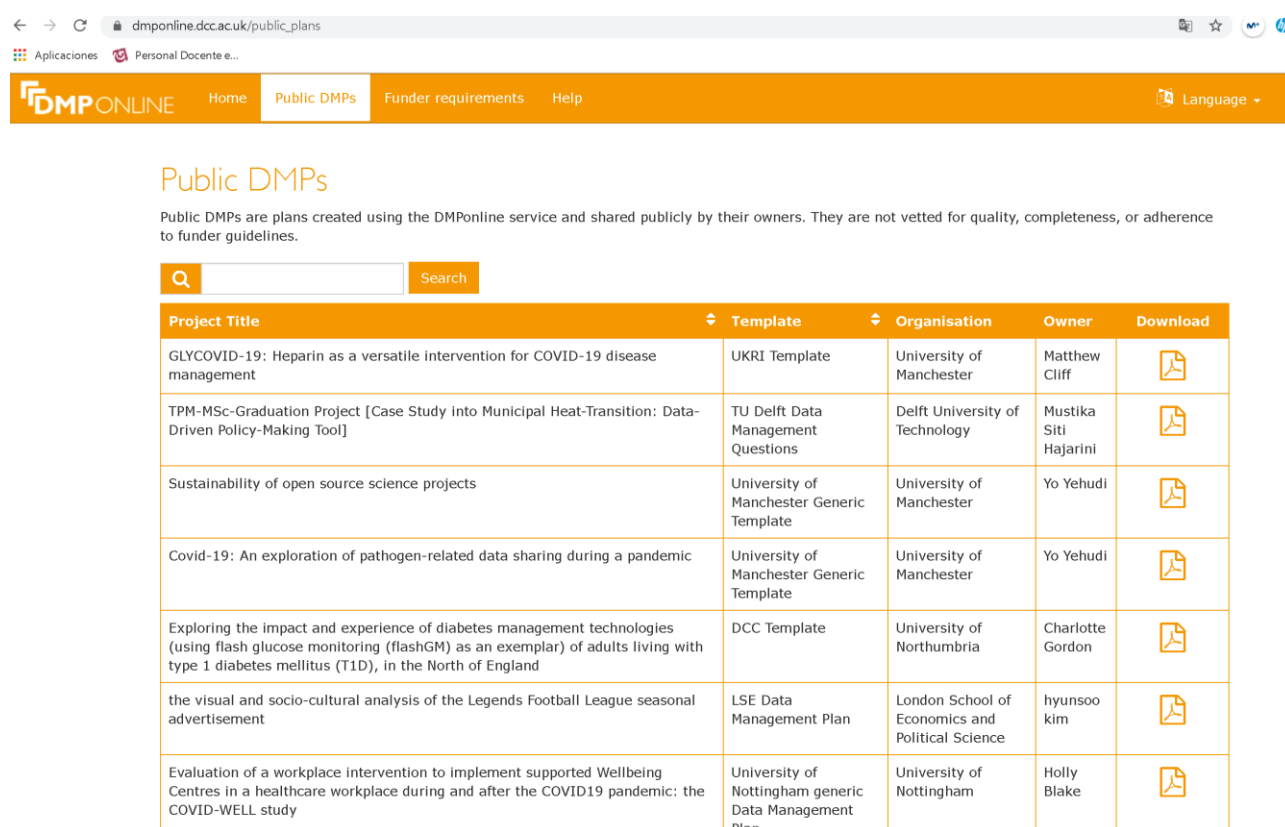
2.2. Specific Objectives for this Deliverable

This document is a result of WP4 devoted to establish a Data Management Plan and support transdisciplinary collaboration among stakeholders. The considerations on Data Protection is also taken into account: the integrity of the information must be sought to avoid breaches of the confidentiality of health data.








3. Guarantees and used resources

This D4 doc guarantees maintenance of personal dignity and privacy: avoid any data leakage, and that all access minimizes the impact of a transmission of information to an unlawful third party. Good research data management rather the key conduit leading to knowledge discovery and innovation, and to subsequent data and knowledge integration and reuse.

Sections 4.1 and 4.2 of Horizon 2020 Programme guidelines have been taken into account and public models of tool called DMPOnline <https://dmponline.dcc.ac.uk/> have been also used.



The screenshot shows the DMPOnline website interface. The header includes the DMPOnline logo and navigation links: Home, Public DMPs, Funder requirements, and Help. A search bar is located below the header. The main content area is titled "Public DMPs" and includes a brief description: "Public DMPs are plans created using the DMPonline service and shared publicly by their owners. They are not vetted for quality, completeness, or adherence to funder guidelines." Below this is a search bar with a magnifying glass icon and a "Search" button. A table lists several public DMPs with columns for Project Title, Template, Organisation, Owner, and Download.

Project Title	Template	Organisation	Owner	Download
GLYCOVID-19: Heparin as a versatile intervention for COVID-19 disease management	UKRI Template	University of Manchester	Matthew Cliff	
TPM-MSc-Graduation Project [Case Study into Municipal Heat-Transition: Data-Driven Policy-Making Tool]	TU Delft Data Management Questions	Delft University of Technology	Mustika Siti Hajarini	
Sustainability of open source science projects	University of Manchester Generic Template	University of Manchester	Yo Yehudi	
Covid-19: An exploration of pathogen-related data sharing during a pandemic	University of Manchester Generic Template	University of Manchester	Yo Yehudi	
Exploring the impact and experience of diabetes management technologies (using flash glucose monitoring (flashGM) as an exemplar) of adults living with type 1 diabetes mellitus (T1D), in the North of England	DCC Template	University of Northumbria	Charlotte Gordon	
the visual and socio-cultural analysis of the Legends Football League seasonal advertisement	LSE Data Management Plan	London School of Economics and Political Science	hyunsoo kim	
Evaluation of a workplace intervention to implement supported Wellbeing Centres in a healthcare workplace during and after the COVID19 pandemic: the COVID-WELL study	University of Nottingham generic Data Management Plan	University of Nottingham	Holly Blake	

4. General features of managed data

Data to be collected:

- audio recording
- informed consent by participants
- interview transcriptions
- participant summary documents
- codebook
- result analysis
- summary of findings
- size of data managed: < 250 GB

Not all data can be publicly shared – Following data will not be publicly shared:

- Audio recording
- Informed consent form
- Interview transcriptions
- Everything that contain personal information

Data that can be made available to public access:

- interview summaries
- aggregated data
- everything that does not contain personal information

size of data managed: < 100 GB

This last data will be uploaded to public website by Project Leader ISCIII

5. Summary of Data Managed

Type of data	How will the data be collected	Purpose of processing	Storage location	Who will have the access to the data
Knowledge and perspectives, data gathering and recommendations and ideas for research and innovation in ICT in Health and Biomedicine	Through interview (data will be recorded in audio recorder and then transcribed)	Empirical evidence for qualitative analysis	Dropbox	Victoria Ramos (ISCIII) vramos@isci.es
Informed consent forms	Throughout a Google doc form	To record the consent of the participants who agreed for their data processing	Dropbox	Victoria Ramos (ISCIII) vramos@isci.es
Contact address (email)	Recommendation from a contact person in each project participant partner	Record of contacts and for further consultation to interviewee if it is required	Dropbox	Victoria Ramos (ISCIII) vramos@isci.es

Informed consent - please describe the informed consent procedures you will follow:

An informed consent form (as a private link in Google docs) will be sent by email prior to the interview. Afterwards, the form shall be read to the interviewee. After informed consent is validated by interviewee, informed consent will be kept as a secure and private record. No data from informed consent will be used for further analysis.

No personal data will be shared. Only aggregated data will be shared.